

No. 2/8/88-1HBIII

From Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department.

To

- 1-All Heads of Departments.
- 2-Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions.
- 3-The Registrar, Punjab and Haryana High Court, Chandigarh.
- 4-All Deputy Commissioners in Haryana
- 5-All the Sub-Divisional Officers(Civil) in Haryana.

Dated, Chandigarh, the 6th May, 2005

Subject: **Review of Reimbursement Policy.**

Sir,

I have been directed to invite your attention to the subject mentioned above and to state that in the light of orders of the Hon'ble High Court dated 21.8.2003 given in bunch cases pending in the court, it was felt by the Government that the present Reimbursement Policy of the State Govt. needs certain changes in view of the court orders, issuance of large number of instructions with the passage of time and to avoid the unnecessary delay in clearing the medical claims of serving and retired employees of State Government. The matter was under active consideration of the Govt. and now in consultation with the Finance Department, Government have decided to formulate a new Reimbursement Policy which will be applicable to all Haryana Government Employees /Pensioners /Dependents. The salient features of the new policy are as under:-

1. It will be governed by the Punjab Medical Attendance Rules, 1940 and regulations/instructions issued from time to time by the State Government.

2. Government Hospitals:

- (i) Full reimbursement will be allowed for treatment in all the Government Hospitals in the State of Haryana, U.T. Chandigarh (i.e.PGI Chandigarh, General Hospital Sector-16, Medical College, Sector-32 and Dispensaries etc.) and AIIMS , New Delhi.
- (ii) Full reimbursement will be allowed for treatment in all the Government Hospitals located outside the State of Haryana subject to the condition that the claimant would produce a certificate from the Medical Superintendent/Head of that Institution

declaring it as a Government run hospital/ institution.

- (iii) Full reimbursement will be allowed for treatment in all the Government Medical Colleges located in the country subject to the condition that the claimant would produce a certificate duly signed by the Medical Superintendent of that institution declaring that it is a Government run Medical College/ Hospital.

(iv) Lab Tests/Investigations

If the Lab Tests/Investigations for Indoor /Chronic disease patients are not available in the Government Hospitals in the state of Haryana and out side the State of Haryana, then the reimbursement will be allowed equal to PGI, Chandigarh rates after obtaining the non- availability certificate. The instructions issued by the State Government vide letter No. 2/73/87-1HBIII dated 23.5.1988 stands superceded.

Note Admission charges, diet charges, Telephone Charges and other items not covered under medicines would not be reimbursable.

3. Approved Hospital

a. The reimbursement on the expenditure incurred for treatment in any of the non govt. hospital out of the 20 hospitals approved vide govt. letter No.2/296/86-1HBIII, dated 19th November, 1986 with the concurrence of Finance Department vide their U.O.No. 56/80/86-6FD-II/4309/4588, dated 22nd October, 1986 and also for the expenditure incurred for treatment in any of the non govt. hospital out of the 7 hospitals approved vide govt. letter No. 2/206/2002-1HBIII, dated 8.1.2003 shall be made at the rate equal to P.G.I., Chandigarh rates. A list of these 27 hospitals is annexed as Annexure 'A' for ready reference. It is clarified that for expenditure on treatment in any of the govt. hospitals out of these 27 hospitals reimbursement shall be governed by the provision in para 2 (ii) and 2(iii) above.

b. The reimbursement on expenditure incurred on treatment taken in the remaining approved hospitals shall be on such terms and conditions as were mentioned in the instructions of the Govt. issued at the time of grant of approval to such hospitals.

A list of the names of such approved hospitals alongwith the date of grant of approval is enclosed as Annexure 'B' for ready reference.

c. For the purpose of entitlement of General/Private Ward, the basic pay below Rs. 10,500/- for general ward and above 10,500 for private ward will be allowed as per PGI, Chandigarh rates list and reimbursement will be allowed for general ward/private ward treatments accordingly

d. The patients taking treatment in the above mentioned approved hospitals should take permission from the Civil Surgeon concerned.

e. Expenditure on the treatment taken in the branches of the approved hospitals will not be reimbursed unless separate approval is given by the State Government.

f. The Cost of hearing aid is reimbursable as per State Government letter No. 2/185/2000-1HBIII dated 18.12.2001 irrespective of the options of the claimant.

g. The Cost of denture is reimbursable as per State Government letter No. 2/6/28/2003-1HBIII dated 7.7.2004 irrespective of the options of the claimant.

h. **The cost of various artificial appliances are** reimbursable as per the State Government letter No. 2526-1HBII-80 dated 15.7.1985 irrespective of the options of the claimant.

- 3
- i. The actual cost of the intraocular lenses is reimbursable and instructions dated 8.2.1994 stand superceded.

4. Un approved Hospitals

- a) The reimbursement for the treatment taken in an emergency in an un approved hospital will be allowed equal to PGI, Chandigarh rates with the approval of the Finance Department.
- b) Head of the department in consultation with concerned Civil Surgeon is competent to certify an emergency.

5. Kidney Donors:

The reimbursement on the expenditure for operating upon the donor is permissible only if the treatment has been taken in a Government/approved hospital as it is a planned procedure.

6. Expenditure on Medicines:

The reimbursement of the expenditure incurred on the purchase of medicines for a period of seven days after discharge from the hospital will also be allowed.

7. Physiotherapy

The expenditure incurred on the Physiotherapy, while the patient remained indoor is reimbursed fully for treatment taken at Government Hospitals/approved hospitals.

8. Counter Signatures:

To expedite reimbursement, the OPD bills related to the chronic diseases will be counter signed by the Civil Surgeon/Medical Superintendent and there would be no need to come to the office of Director General, Health Services, Haryana, Panchkula for this purpose.

9. Vaccination:

The reimbursement of the charges on the treatment for immunization and prophylactic purposes for Hepatitis, Rabies and Meningitis is allowed irrespective of the option of the claimant after obtaining the non availability of certificate and physician should certify an essential certificate that the vaccine has been administered in the Government hospital.

5

10. Advance:

Employees:

- a) Utilization certificate should be obtained by the Administrative Department/Head of Department within three months of the sanction of the advance for the treatment failing which penal interest shall be charged.
- b) No advance shall be admissible to the adhoc /contractual employees.
- c) Advance to temporary employees shall be given subject to the submission of one surety of any regular State Government Employee.

Pensioners:

An affidavit alongwith two sureties of permanent State Government Employees should be taken before sanction of the advance for the treatment.

A utilization certificate should be submitted by the pensioner with in three months of the sanction of the advance for the treatment failing which penal interest shall be charged

Note:

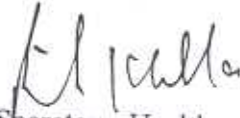
If any rate list is not available in the PGI, Chandigarh, then the rates charged at AIIMS, New Delhi will be reimbursed or vice versa. If such rates are not available both at PGI/AIIMS then the matter should be referred to Commissioner & Secretary to Govt. of Haryana, Health Department, Chandigarh for necessary advice.


Reimbursement of the medical bills pertaining to the treatment completed before the issue of this letter would be regulated or dealt with as per the instructions applicable before the issue of this letter.

These instructions will be applicable from the date of issue of this letter.

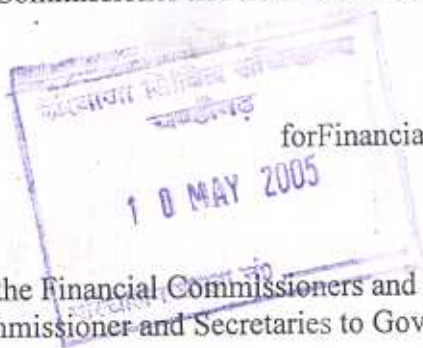
This issues with the concurrence of the Finance Department conveyed vide their U.O. No.70/29/2004-6FD-II/1659, dated 6.5.2005.

2. This Policy may be brought to the notice of all concerned for strict compliance.


Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department



A copy is forwarded to all the Financial Commissioners and Principal Secretaries/Commissioner and Secretaries for information and necessary action.



Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department

To

All the Financial Commissioners and Principal Secretaries/
Commissioner and Secretaries to Govt. Haryana

U.O.No.2/8/88-1HB-III

Dated, Chandigarh, the 6th May, 2005

A copy is each is forwarded to the Principal Secretary/Additional Principal Secretary-I and II /OSD -I&II /Sr. Spl. Private Secretaries/ Sr. Private Secretaries/Private Secretary to C.M/Ministers for information of C.M/Ministers.

Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department

To

The Principal Secretary/Additional Principal Secretary-I and II /OSD -I&II /Sr. Spl. Private Secretaries/Sr. Private Secretaries/Private Secretary to C.M/Ministers.

U.O.No.2/8/88-1HB-III

Dated, Chandigarh, the 6th May, 2005

A Copy is forwarded to the Financial Commissioner and Principal Secy.to Govt.Haryana, Finance Deptt.. for information with reference to their U.O.No. 70/29-2004-6FD-II/1659 dated 6.5.2005 .

Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department

To

The Financial Commissioner and Principal Secy. to Govt
.Haryana, Finance Deptt..

U.O.No.2/8/88-1HB-III

Dated, Chandigarh, the 6th May, 2005

Endst..No.2/8/88-1HB-III

Dated, Chandigarh, the 6th May, 2005

A copy is forwarded to Accountant General(A&E and Audit) Haryana, Chandigarh for information.

Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department

Endst..No.2/8/88-1HB-III

Dated, Chandigarh, the 6th May, 2005

A copy is forwarded to the Director Public Relations ,Haryana Chandigarh. He is requested to give wide publicity.

Special Secretary, Health
for Financial Commissioner and Principal Secy. to Govt.
Haryana, Health Department